



EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE OF MANAGEMENT AND BUDGET  
WASHINGTON, D. C. 20503

March 1, 2013

OMB BULLETIN NO. 12-02, Supplement 1

TO THE HEADS OF EXECUTIVE DEPARTMENTS AND ESTABLISHMENTS

SUBJECT: Apportionment of the Continuing Resolution(s) for Fiscal Year 2013

Purpose. This supplement revises Bulletin 12-02 (“Bulletin”) to reflect reductions of budgetary resources pursuant to the *Sequestration Order for Fiscal Year 2013 Pursuant to Section 251A of the Balanced Budget and Emergency Deficit Control Act, as Amended*, issued by the President today, and the accompanying *OMB Report to the Congress on the Joint Committee Sequestration for Fiscal Year 2013* (collectively, the “Sequestration Order”). Consistent with this amendment to Bulletin 12-02, OMB Memorandum M-13-03 (January 14, 2013), OMB Memorandum M-13-05 (February 27, 2013), and OMB Memorandum M-13-06 (March 1, 2013), agencies should take such steps as are necessary and appropriate to implement sequestration. In so doing, agencies must avoid actions that would indicate a need for deficiency or supplemental appropriations or otherwise be inconsistent with applicable law.

Action. Agencies should replace sections 1 and 6 in the Bulletin and insert a new section 9, as follows:

1. Purpose and Background. Public Law 112-175 provides continuing appropriations for the period October 1, 2012, through March 27, 2013. Section 110 of Public Law 112-175 requires that the joint resolution be implemented so that only the most limited funding actions shall be taken in order to provide for continuation of projects and activities, and section 109 requires that programs restrict funding actions so as not to impinge on the final funding prerogatives of the Congress. I am automatically apportioning amounts provided by sections 101(a) and 101(b) of this continuing resolution (CR) as specified in section 3. The amounts provided by the 0.612 percent across-the-board (ATB) increase in section 101(c) will be subject to the procedures for apportioning that funding as outlined in section 4. This Bulletin supplements instructions for apportionment of CRs in OMB Circular No. A-11, sections 120 and 123.

Unless and until this Bulletin is further amended, agencies should engage in spending and operations consistent with the current draft of their plan for operating under the Joint Committee sequestration developed pursuant to OMB Memorandum M-13-03.

This Bulletin will be updated for any extensions of the CR.

6. Programs under Section 111. Funds for appropriated entitlements and other mandatory payments, and activities under the Food and Nutrition Act of 2008, are automatically apportioned amounts as needed to carry out programs at a rate to maintain program levels under

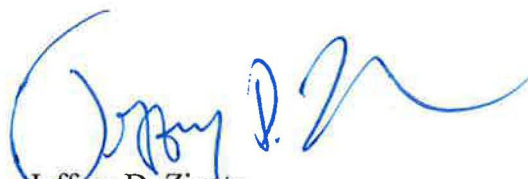
current law, i.e., at the FY 2013 level. However, this automatic apportionment does not apply to programs with more complex funding structures. Agencies should contact their RMO representatives to determine if their account is automatically apportioned or if a written apportionment is required. This automatic apportionment also does not apply to appropriated entitlements or other mandatory payments for which budgetary resources have been reduced pursuant to the Sequestration Order. Agencies should promptly submit written apportionments to their RMO representatives to request funds for those accounts during the period of the CR.

With regard to the associated administrative expenses for those programs, section 111 does not apply. The associated administrative expenses are automatically apportioned at the reduced rate pursuant to section 3 of this Bulletin.

9. Prior Written Apportionments. Unless otherwise required by your RMO, agencies do not need to request new written apportionments for prior written apportionments of CR funds, because such apportionments (including any footnotes or other limitations on programs in such apportionments) continue in effect. However, as with the automatically apportioned funds, agencies should engage in spending and operations consistent with the current draft of their plan for operating under the Joint Committee sequestration developed pursuant to OMB Memorandum M-13-03.

Discretionary Advance Appropriations, Mandatory Appropriations, and Balances of Prior-Year Budget Authority. Some accounts with discretionary advance appropriations, mandatory funding and accounts in function 050 with unexpired, unobligated carryover balances are required to reduce budgetary resources pursuant to the Sequestration Order. This includes accounts with permanent indefinite appropriations. Agencies shall promptly submit new written apportionment requests for such accounts reflecting those reductions.

Contact. Questions regarding this bulletin should be directed to the agency's OMB representative.



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