

NATIONAL CYBER WORKFORCE AND EDUCATION STRATEGY

CHECKLIST FOR FEDERAL JOB SEEKERS PARTICIPATING IN THE SERVICE FOR AMERICA CAMPAIGN

- 1. Attend the September 11th Navigating USAJOBS Webinar where you'll learn how to:
 - a. <u>Create a login.gov account</u> and a <u>USAJOBS profile</u>.
 - b. <u>Build a resume</u> with the <u>right content</u>.
 - c. Make your resume and profile <u>searchable</u>.
 - d. For all other USAJOBS questions, please visit the Help Center.
- 2. Add the "ServiceForAmerica" tag to your resume.
 - a. Include "ServiceforAmerica" as one word anywhere on your resume.
 - Upload your resume to your USAJOBS profile and make it searchable. This will help federal recruiters find you and send you information about career events and job openings.
- 3. Explore and Attend Service for America Hiring Events.
 - a. Check out the list of virtual and in-person events and participate in those that align with your skills and interests.
- 4. Learn about Cyber Roles in Public Service.
 - a. Use the <u>Cyber Career Pathways Tool</u> to understand different cyber roles performed throughout the federal government.
- 5. Explore open federal technology, cybersecurity, and artificial intelligence jobs.
 - a. <u>Tech Portal</u>
 - b. <u>Al Portal</u>
 - c. Cybersecurity Portal
- 6. If you're a student, recent graduate, early career, or transitioning, explore:
 - a. Intern portal
 - b. Recent graduate portal